

SupplyChain OUTLOOK SUMMIT 2015

The Future of
Supply Management:
What you need to know
for 2016 and beyond.



November 2-3, 2015 | Rosemont Hilton | Chicago

Sponsor Information Kit

Welcome to the Supply Chain Outlook Summit 2015! This information has been designed with the intention of making your participation as easy and efficient as possible. Please take some time now to familiarize yourself with the sponsor information and if you have any questions regarding your participation, please contact anyone on the Show Management staff list. We look forward to working with you towards a successful event.

General Information

Dates	Hotel Address	Room Location	Registration
Nov 2 Nov 3	Hilton Rosemont 550 River Road Rosemont, IL 60018	General Sessions – International Ballroom Exhibits – International Foyer Breakouts – Davis, Earhart, Hughes, Yeager, Wright	11/2: 7:30am – 6:00pm 11/3: 7:30am – 1:00pm

Exhibitor & Customer Passes

Based on your sponsorship level, you receive a certain amount of free conference registrations for your staff.

- Additional passes are available to both you and your customers at a discounted rate
- All of the above registrations are for the full conference and include access to: Keynote, breakouts, networking receptions and complimentary lunch

Tabletop Inclusions

6' draped table
2 chairs
Standard electric

Display Hours

Displays must be completely setup by 9:00am on Day 1 (11/2) of the event and shall remain in place until 1:00pm on Day 2 (11/3) of the event. Sponsors are welcome to attend sessions after display hours. Displays must be removed by 3:00pm on Day 2.

Display Requirements

- All displays must be table-top standard.
- Space per display shall not exceed 8-ft. wide by 6 ft. deep.
- Minimal hardware to be utilized (e.g., computer systems for demonstrations).
- No other props or decor (pipe & drape, large signs, plants, etc.) will be available.
- Your display may not include any equipment that could leak and cause stains on the carpets. Additionally, no materials should have rough edges that could tear carpeting.
- Companies must bring their own displays and plan to do their own set-up.



Promotion

Be sure to include event information on your website and in your newsletters and let your current and potential customers know they can visit you at the summit. Website banner ads and event logos can be obtained on the event website (www.supplychainoutlook.com).

Registration Information

Please feel free to register your staff using our event website or by [CLICKING HERE](#). To begin, please select the “sponsor” registration category from the drop down menu at the top of the page. A unique promo code has been assigned to your company to bypass the payment page for your exhibitor badges. Refer to your confirmation email to obtain your unique code or contact Lori Robinson at lrobinson@ehpub.com or 508-663-1500 x479.

Hotel Info

For your convenience, we have secured a block of discounted hotel rooms. To secure the special Outlook rate, contact the hotel directly and identify yourself as a Supply Chain Outlook Summit event attendee.

Location	Rate	Contact	Cutoff Date
Hilton Rosemont 5550 North River Road Rosemont, IL 60018	\$179.00 Single/Double	1-800-HILTONS	October 16, 2015

Shipping and Material Handling **Label any boxes that you will be sending in advance as follows**

Hilton Rosemont/Chicago O’Hare

Attn: Name of Onsite contact/Gerald Ajega
 Hold for: Supply Chain Outlook Summit, November 2-3
 5550 N. River Road
 Rosemont, IL 60018

Shipping Instructions
To assist in expediting the timely delivery of meeting materials to your table, please complete the package handling form (page 4 of the kit).

Return Shipping

All sponsors must provide their own return shipping labels and schedule a return transportation.



Booth Catering

If you are looking to order booth catering, please contact Lisa Pharazis at the Hilton Rosemont. She can be reached via email at lisa.pharazis@hilton.com.

Supply Chain Outlook Summit Conference Management Contacts

Conference Director	Bob Trebilcock, 603-357-0484	email: btrebilcock@peerlessmedia.com
Event Manager	Amy Reddington, 508-663-1500 x247	email: areddington@ehpub.com
Sales	Paul Kenny, 508-808-8251 Jeff Giersch, 262-251-7395 Brian McAvoy, 508-808-9554	email: pkenny@peerlessmedia.com email: jgiersch@peerlessmedia.com email: bmavoy@peerlessmedia.com
Logistics	Mary Simard, 508-663-1500, x255 Lori Robinson, 508-663-1500, x479	email: msimard@ehpub.com email: lrobinson@ehpub.com
Marketing	Amie Green, 508-663-1500 x225 Colette Lohr, 508-663-1500 x254 Karen Bligh, 508-663-1500 x309	email: agreen@ehpub.com email: clohr@ehpub.com email: kbligh@peerlessmedia.com
Conference	Allyson Yorks, 508-663-1500 x483	email: ayorks@ehpub.com

Hilton Rosemont Chicago O'Hare Package Handling for Meetings

Please Address All Packages as Follows:

Hilton Rosemont/Chicago O'Hare

Attn: (Name of OnSite Contact/Gerald Ajega)

Hold for: (Name of Meeting & Date of Meeting)

5550 N. River Road

Rosemont, IL 60018

To assist in expediting the timely delivery of meeting materials to your event, please complete the following form.

Name of Event: _____

Date of Event: _____

Meeting Room Assignment: _____

Please Provide Quantities of Items Shipped Below:

Envelope: _____

Box: _____

❖ Booth: _____

❖ Crate: _____

❖ Skid: _____

❖ Other: _____

Carrier/Shipping Company: _____

Tracking #: _____

Shipped to Attention of: _____

May Incur Handling Fees

Handling Fee Applies:

❖ Booth - \$50.00

❖ Crate - \$75.00

❖ Skid - \$100.00

Return completed form to Gerald.Ajega@hilton.com or fax to: 847-678-9756. Questions: 847-928-6177.

If you are shipping an item that has a handling fee, please complete and return the attached Credit Card Authorization Form to: Gerald.Ajega@hilton.com or fax to: 847-678-9756